



Freeman Ridge Bike Park, LLC
Freeman Township, ME

Operations Manager Job Description

Part Time, Seasonal Position from May-October

Freeman Ridge Bike Park, LLC is hiring a part time Operations Manager for the 2024 season. FRBP is a private mountain bike trail network open to the public. We offer professionally built and signed trails available for guests to use for a daily or seasonal fee. We maintain set hours of operation and always have at least one staff on duty during those hours of operation. In addition to our trails, FRBP offers parking, restrooms, changing rooms, picnic areas, and local information to guests.

The Operations Manager is an autonomous position responsible for the complete operations of the bike park. Applicants must be comfortable working alone and making decisions on their own. Applicants must have excellent self direction, reliability, and communication skills. Ideal candidates will be competent mountain bikers. Ideal candidates will have a passion for riding and the growing MTB scene in Maine. FRBP will provide extensive training and support for the Operations Manager to succeed in their position.

Daily Operations Manager responsibilities include (but are not limited too):

- Clear communication with FRBP Owners and staff
- Opening the Bike Park
- Performing the daily trail sweep
- Reporting and planning for daily weather
- Welcoming guests and answering guest questions
- Assisting guests with filling out waiver
- Making decisions for unique situations
- Sale of daily/seasonal passes and retail items
- Suggesting trails and routes for guests
- Light duty maintenance/upkeep of trails
- Mowing/weedwhacking and general upkeep of FRBP facilities
- Assisting guests with minor injuries (FRBP will provide training)
- Coordinating with authorities in case of emergency
- Closing of Bike Park

An essential function of this job requires the applicant be able to walk several miles through the woods.

First Aid/CPR certification is required for this position. If you are not already certified, FRBP will cover the cost of First Aid training.

c/o Spencer Lee, Library Box #12, Carrabassett Valley, ME 04947
207-749-9570
freemanridgebike.com